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QUALICUM SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES

TUESDAY, MAY 28, 2024
6:00 PM
VIA VIDEO-CONFERENCING

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Carol Kellogg	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

Administration

Peter Jory	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Rudy Terpstra	Director of Instruction
Phil Munro	Director of Operations
Lisa VanDalsen	Acting Vice Principal, Nanoose Bay Elementary
	Qualicum District Principals and Vice Principals Association

Education Partners

Canadian Union of Public Employees (CUPE) Local 3570
Mount Arrowsmith Teachers' Association (MATA)
District Parents Advisory Committee (DPAC)

1. CALL TO ORDER

Chairperson Flynn called the video-conferencing meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the shared traditional territory of the Qualicum and Snaw-Naw-As (Nanoose) First Nations. She thanked the First Nations for their stewardship of the land, and for allowing the Board to live, work, play and learn in this beautiful part of the province.

3. ADOPTION OF THE AGENDA

24-50R

Moved: Trustee Kellogg *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: April 23, 2024
- b. Approval of Special Budget Board Meeting Minutes: April 29, 2024
- c. Approval of Special Budget Board Meeting Minutes: April 16, 2024
- d. Ratification of In Camera Board Meeting Minutes: April 23, 2024
- e. Receipt of Ministry News Releases
 - Minister's statement on Child Care Month
 - Minister's statement on Child Care Provider Day
 - Province integrating child care options into schools
 - ChildCare BC's New Spaces Fund open for new applications

24-51R

Moved: Trustee Kellogg *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of May 28, 2024, as presented.
CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS

a. Oceanside Integrated Fitness Society

Linda Feil, Chair of the new not-for-profit Oceanside Integrated Fitness Society (OIFS), provided the background to the creation of the Society to continue operations of the adapted and sustainable accessible fitness centre in the Oceanside Community for people with disabilities, which was originally created and is currently being managed by the Qualicum Community Education and Wellness Society (QCEWS). The QCEWS were in partnership with the Nanaimo Brain Injury Society, the latter of which was no longer able to provide resources to run the dedicated facility as of December 2023. With the current agreement between the Qualicum School District and the QCEWS expiring at the end of June,

Ms. Feil requested the Board partner with the OIFS and continue to waive the rental fee for Room 12 at the Qualicum Commons for a period of one year and, in lieu of rent, the District was offered the use of the adapted fitness facility by disabled children located within the school district boundaries. After one year both parties could assess that arrangement to determine whether or not it had value to the Board.

Trustee thanked Ms. Feil for her presentation and asked that the topic be added to the June Board Meeting agenda for discussion and consideration.

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Matt Woods, MATA President, reported on the following:

- MATA held its executive elections on Tuesday, May 7th. Matt Woods was re-elected as President; Karen Tickell was elected to 1st Vice President and Kerri Faa was elected to 2nd Vice President/Secretary.
- Appreciation was expressed on behalf of the MATA membership to the outgoing DPAC executive for all they do and have done to support students and public education and for their professionalism, time, support, interest and dedication to support students by providing necessary information to parents and monetary

support for almost all teacher initiated programs. MATA looks forward to working with the new DPAC executive and continuing the support for students in Qualicum School District.

- Mr. Woods emphasized the importance of process when working within a public education system and when situations arise that require all participants to follow the protocols and processes that have been developed in order to bring resolution. From time to time, the processes required to bring resolution to a situation require a level of confidentiality. MATA understands the difficult situations that the Board must resolve and appreciated the Board's high regard and respect for following its own Board policies as well as the Articles of the MATA Collective Agreement. MATA will continue, and is committed, to working with the Board and Senior Management to support the importance of process to bring fair resolution.

8. **CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570**

Ewen Rycroft, CUPE Local 3570 President, expressed appreciation to the outgoing DPAC executive members, stating that they have done so much to support students in the district during their term(s) of service.

The CUPE 3570 President then expressed the frustration of CUPE 3570 members regarding the reduction of hours to education assistant, school clerical, and library clerk positions, emphasizing the negative impact those reductions would have on both staff and students. He stated that CUPE believes that reducing these support positions was a short-sighted solution that overlooked the essential role those support workers play in keeping schools operational and inclusive. The union highlighted that many staff work extra unpaid hour, and the cuts would worsen employee retention and morale.

CUPE President Rycroft suggested the Board consider alternative cost-saving measures, such as a hiring freeze and more stakeholder engagement to find efficiencies without job losses. He also cautioned the Board that reducing educational assistant hours could lead to increased behavioral issues and decreased learning time in classrooms, affecting all students. He suggested the Board reconsider the reductions in order to prioritize student needs. CUPE 3570 plans to raise concerns with students, staff, and parents, stating that the perceived short-term savings to address a small deficit will ultimately impact and cost the education system.

9. **DISTRICT PARENT COUNCIL (DPAC)**

Karri Kitazaki, DPAC President, reported on the following:

- Thanks to the District for co-hosting with DPAC to bring in two guest speakers for parents in May. Attendance was low for the *Safer Schools Together* presentation, where attendees learned how to keep their children safe on-line. The Mischa Oak presentation addressing SOGI and family concerns was well-attended and, while deemed a success, it was recognized that there is still much work to be done to ensure that all children, families/caregivers and staff feel included, seen, accepted and safe within the school district. DPAC will continue to arrange opportunities for parents to learn.
- Three current members of the DPAC executive did not stand for re-election; however, they will continue their work with the school district through the school Parent Advisory Councils to promote and enhance the work that is being done to support the LGBTQ2+ community. They are grateful to be part of such an accepting community of allies.
- Elections for the DPAC President and Vice President were held on May 15th and Ray Woroniak, of the Arrowview Elementary Parent Advisory Council, was

acclaimed as the 2024/25 DPAC President with no nominations received for Vice President. Other executive positions will be elected in the fall.

- DPAC thanked the current Executive team for all their years of positive contributions to help build the Qualicum School District into the successfully community it is. They are proud of the hard work, many volunteer hours and laughs they have shared. They wished everyone the best on their school PACs and new adventures.

10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)

None

11. ACTION ITEMS

None

12. INFORMATION ITEMS

a. Superintendent's Report

Superintendent Jory reported on the following:

- A variety of year end events are occurring which senior staff and trustees are looking forward to attending when able as well as the graduation ceremonies. Superintendent Jory attended the races event at Ravensong Pool on Friday, May 24th and he found it to be one of the best examples of new-curriculum activities he has seen in any school district. Teams of students from around the District worked together to build boats, which were made of cardboard and duct tape and then raced across the pool. The core competencies of communication, critical thinking and collaboration were on full display with many opportunities for students to incorporate Math, Science and Applied Design, Skills and Technology (ADST).
- Superintendent Jory stated that he had learned that, while most parents may support the new curriculum for the most part, they do not always understand it as well as they might, which is on districts, and parents' support may depend to some degree on how well their children are doing in regard to Literacy and Numeracy. To that end, he was pleased to share the most recent Foundation Skills Assessment (FSA) results at the recent DPAC meeting and note that the District has made some solid gains, resulting in it showing as one of the top two or three districts on Vancouver Island. While there is still some work to do with some of the District's learners and though this momentum has not quite made it to the graduation assessments, there is still a lot of positive news in the data. Given the high level of uptake to the recent Carole Fullerton sessions, Superintendent Jory was confident that the District would continue to make progress across all schools as well as with those secondary assessments. He will share more information in depth in the upcoming *Framework for Enhancing Student Learning Report* in September.
- Further to the discussions regarding secondary timetables, and as noted in a letter sent to all parents on May 16th, it has been decided that a simpler 2-day schedule will be implemented where the morning and afternoon blocks do not switch over after lunch.

b. Educational Programs Update

Rudy Terpstra, Director of Instruction, reported on the following:

- The three Numeracy Series dinners (one each for Grade 4/5, Grade 6-8, and Grade 9) with Carole Fullerton were well-attended. All the educators in attendance were recognized for planning lessons to be able to come and learn together
- Career Education
 - Chris Gauvin was recognized for his work in organizing all the Explorer and ADST activities in the District, including Skills Canada and culminating in the boat building event. Behind Chris Gauvin and his team is at least one teacher from each school including False Bay School.
 - The District is offering a summer Explore Careers Program with 24 students interested in participating. At the June Education Committee and, hopefully the Regular Board Meeting, staff will be coming forward with a proposal for a Board/Authority Authorized (BAA) 10 Course to be presented for approval that fits the summer program the District offers each year.
- 2023-24 was the first year of the new Reporting Order and, across the system, response to the Learning Updates has been positive. Students will be receiving their final of four summative learning updates in June. Other adjustments made to the Learning Updates are that students also set goals this year and there will be core competency reflections. This has been a year of learning and growing and he commended the system for doing a great job for the District.
- The Career Education Department held an information session on May 28th from 6:00 to 7:30 p.m. for all district families who may be interested in the education and training opportunities available through the Career Education Department. The session was held at Ballenas Secondary School to highlight current opportunities available in the upcoming school year as well as other opportunities that may be of interest to students in the future, such as Head Start/Dual Credit Programs and Trade Sampler Programs.

Gillian Wilson, Associate Superintendent, reported on the following:

- Senior staff are receiving positive feedback from the long service recognition events.
- The Pre-Kindergarten Program is in progress with over 100 pre-kindergarten children attending. Feedback from parents has been very positive and a survey will be provided to all families at the end of the session to obtain feedback on what was appreciated, how it has impacted their child to be part of that program, and any suggestions for improvements.
- Recognition of Denise Spencer-Dahl, of the Teaching and Learning Team, who created personalized Welcome to Kindergarten bags for the Welcome to Kindergarten event. Current Kindergarten students decorated paper bags which contained cards, games, and books, one of which was a district created and published book on Hul'qumi'num words.
- At beginning of May, the Province announced that the District would be part of the Phase 3 Community of BC's Integrated Child & Youth Teams, which bring services together in a multidisciplinary team setting. The teams are part of *A Pathway to Hope* – the provincial strategy for improved mental

health and substance use care in BC. The teams make it easier for children and youth to connect to the care they need at school and in the community. The District works in partnership with the Ministry of Children and Family Development and Health Authorities and representatives meet as a local team to identify gaps and hire positions to address them. Associate Superintendent Wilson and the District Social Worker attended a session on May 21st with participants from the communities from the previous phases and they will be sharing the information with District counsellors later in the week. [BCs Integrated Child & Youth Teams](#)

- The District's Grad Walk will take place on Tuesday, June 11th where graduating students can visit an elementary school of their choice.

13. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

a. Facilities Discussion

Secretary Treasurer Amos referred to the briefing note provided in the agenda package, which was also presented to the Finance & Operations Committee the week prior. The recommendation of staff is to close the Qualicum and Craig Street Commons to rentals as of June 30, 2025 due to capital considerations.

Trustees will consider the recommendation and asked that the topic be added to the June Finance & Operations Committee agenda as well as the June Regular Board meeting. The recommendation would be debated at the June meeting.

b. Annual Five-Year Capital Plan Submission for 2024/2025

It was noted by the Chair that this was a second submission for 2024/2025 to include the Ballenas Secondary School HVAC project.

24-52R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2024/2025-CPSD69-02 at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

24-53R

Moved: Trustee Young *Seconded:* Trustee Kellogg

THAT the Board of Education of School District 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2024/2025-CPSD69-02 at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

24-54R

Moved: Trustee Young *Seconded:* Trustee Kellogg

THAT the Board of Education of School District 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2024/2025-CPSD69-02 at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

24-55R

Moved: Trustee Young *Seconded:* Trustee Kellogg

THAT the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2024/2025-CPSD69-02 at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

c. 2024/25 Major Childcare Capital Submission

24-56R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) ratify support of the 2024/2025 Major Childcare Capital Submission.

CARRIED UNANIMOUSLY

d. 2024/25 Annual Facility Grant Spending Plan

24-57R

Moved: Trustee Young *Seconded:* Trustee Kellogg

THAT the Board of Education of School District 69 (Qualicum) receive and support the 2024/25 Annual Facility Grant Spending Plan as presented.

CARRIED UNANIMOUSLY

e. 2023 Climate Change Accountability Report (CCAR)

Trustee Young noted that progress is being made to reduce the District's carbon footprint following some suggestions made by the consultant. Director of Operations Munro added that the progress was also due to the installing of solar panels, staff diligence, and a multitude of other actions that have led to those results.

24-58R

Moved: Trustee Young *Seconded:* Trustee Kellogg

THAT the Board of Education of School District 69 (Qualicum) receive the 2023 Climate Change Accountability Report as presented.

CARRIED UNANIMOUSLY

The CCAR will be submitted to the Ministry at CleanBC and posted on the District's website.

14. POLICY COMMITTEE OF THE WHOLE REPORT

a. Board Policy 700: Safe, Caring and Inclusive School Communities

24-59R

Moved: Trustee Kellogg *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 700: *Safe, Caring and Inclusive School Communities* at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

b. Board Policy 804: Physical Restraint and Seclusion of Students

24-60R

Moved: Trustee Kellogg *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 804: *Physical Restraint and Seclusion of Students* at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

c. Board Policy 103: School and District Branding

24-61R

Moved: Trustee Kellogg *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 103: *School and District Branding* at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

d. Board Policy 510: Learning Resources

24-62R

Moved: Trustee Kellogg *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 510: *Learning Resources* at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

e. Board Policy 705: Corporate/Community Sponsorships, Partnerships and Advertising in Schools

24-63R

Moved: Trustee Kellogg *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 705: *Corporate/Community Sponsorships, Partnerships and Advertising in Schools* and its attendant Administrative Procedures at its Regular Board Meeting of May 28, 2024.

CARRIED UNANIMOUSLY

Trustee Austin requested that consideration be given to determining how any advertisement might be covered during special occasions/events, such as Remembrance Day and Commencement Ceremonies.

15. EDUCATION COMMITTEE OF THE WHOLE REPORT

a. Planning Learning for Each Student Plan

24-64R

Moved: Trustee Austin *Seconded:* Trustee Kellogg

THAT the Board of Education of School District 69 (Qualicum) approve the Planning Learning for Each Student Plan as presented.

CARRIED UNANIMOUSLY

b. Assessment and Communicating Student Learning Plan

24-65R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve the Assessment and Communicating Student Learning Plan as presented.

CARRIED UNANIMOUSLY

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

None

17. TRUSTEE ITEMS**a. Post Budget Considerations**

Trustee Austin stated that it would be beneficial to the Board to receive data at the beginning of the budget deliberations for 2025/26 regarding the returns of the investment in the Needs Response Team (NRT) at which time it could be determined whether any modifications were needed.

Superintendent Jory agreed that staff should be tracking how many NRTs were held, how many staff are involved, the progress and types of considerations and modifications might be required.

Associate Superintendent Wilson added that another way to share the NRTs impact would be through the Curriculum Implementation Advisory Committee (CIAC). It was hoped that representatives on that committee would be reporting on the progress of the NRTs through the Education Committee. A one-page document is also being created to share with staff in September as to what NRT is and how it can benefit and support teachers with their work in the classroom.

b. Notice of June Regular Board Meeting Discussion - Re-Thinking Meetings of the Board

Trustee Austin advised that she would be bringing the topic of board meetings forward for discussion and possibly a motion in June. She asked trustees to think about the current meeting schedule and how those meetings are held and compare those to other districts to identify some other options. Trustees would then determine if there is an appetite for some type of change to its meetings.

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA

None

20. PUBLIC QUESTION PERIOD

None

21. ADJOURNMENT

Trustee Kellogg moved to adjourn the meeting at 7:25 p.m.

Original Signed Copy on File

CHAIRPERSON

SECRETARY TREASURER